

# North Strathclyde Community Justice Authority Action Plan 2007/08

# Area Plan 2007-08 - Action Plan

## 1. Serious, Sexual & Violent Offenders

Objective: Assess & manage high-risk offender consistently and effectively

Action	Tasks/ How you know its done	Responsible	Status	Update on progress / outstanding tasks/ contingency	Link to Outcomes in National Strategy
<b>1a)</b> Implementation of MAPPA by Responsible Authorities (RAs) for sexual offenders	MAPPA Co-ordinator in post	Lead-Renfrewshire CJSW	Achieved	<ul style="list-style-type: none"> <li>• MAPPA Co-ordinator and Support worker in post</li> <li>• Additional support worker based in West Dun</li> <li>• All areas have commenced MAPPA meetings</li> <li>• Information sharing protocol and MOU ongoing</li> <li>• SOLOs in post</li> <li>• 3 additional ViSOR terminals bid for</li> <li>• CJA ViSOR group established</li> <li>• Staff training being progressed</li> </ul>	C1, C2, O9, S1, S2, S3, S6
<b>1b)</b>	Responsible Authorities provide assurance local protocols in place	Lead -Chair Working Group	Ongoing	<ul style="list-style-type: none"> <li>• Awaiting report from Katrina Renfrew</li> <li>• Work being progressed</li> </ul>	C1, C2, O9, S1, S2, S3, S6
<b>1c)</b> Prepare and publish annual report on operation of MAPPA by Responsible Authorities	Annual Report submitted to the CJA for consideration by Justice Minister	MAPPA Co-ordinator	Ongoing	<ul style="list-style-type: none"> <li>•</li> <li>• Report due for submission September 2008</li> <li>• Data gathering process nearing completion.</li> <li>• Responsible authorities will compile</li> </ul>	C1, C2, O9, S1, S2, S3, S6

Action	Tasks/ How you know its done	Responsible	Status	Update on progress / outstanding tasks/ contingency	Link to Outcomes in National Strategy
<b>1d)</b> Identification of resource requirement to extend CSOGP	Scope implications / feasibility of delivering programme within Argyll, Bute & Dunbartonshires	N Firth	Achieved	<ul style="list-style-type: none"> <li>Scoping exercise to be completed by N Firth, timeline to be advised</li> <li>Bid for additional funding- awaiting clarification on bids process from Scottish Government Justice Division</li> </ul>	C1, S4
<b>1e)</b> Implementation of reviewed prosecution policy on knife crime	Implement new guidance for repeat offenders	COPFS, SCS, Police	Achieved	<ul style="list-style-type: none"> <li>Part of work being undertaken by Argyle and Clyde LCJB</li> <li>Sheriff principle has oversight in this area.</li> <li>Achieved</li> </ul>	C1, C2, S1, S5, S6
<b>1f)</b>	Assess requirements for supervision to support bail conditions	CJSW	Achieved	<ul style="list-style-type: none"> <li>No update or requests received from CJSW in this area</li> </ul>	C1, C2, S1, S5, S6
<b>1g)</b> Bid for training & resources to implement accredited Domestic Violence programme	Review data available to scope possible service requirements	CJSW & appropriate partner agencies	Ongoing	<ul style="list-style-type: none"> <li>Currently at programme accreditation panel awaiting outcome.</li> <li>CO to set up contact with Women against Violence in area</li> </ul>	C1, C6, S4

## 2. Persistent Offenders

Objective: Consistent use of recognised tools to assess persistent offenders  
Provide range of effective interventions

Action	Tasks/ How you know its done	Responsible	Status	Update on progress / outstanding tasks/ contingency	Link to Outcomes in National Strategy
<b>2a)</b> Roll out Constructs PSSO	All offenders subject to community based supervision & assessed as suitable	CJSW & NCH	Achieved	<ul style="list-style-type: none"> <li>• Constructs being delivered across 5 of the 6 local authorities</li> <li>• Exploring how to deliver in Argyll and Bute</li> <li>• Programme being delivered in HMP Greenock</li> </ul>	C2, O9, S3, S2,S4
<b>2b)</b> Consistent delivery of DTTO to Courts across the CJA	Ensure health care component of DTTO available to all clients	CJSW & Health	<p>Ongoing</p> <p>Achieved</p>	<p><b>Argyll Bute and Dunbartonshires' Partnership</b></p> <ul style="list-style-type: none"> <li>• Awaiting appointment of new addictions consultant post in Argyll and Bute. Will assist in achieving resolution of long standing difficulties re prescribing.</li> <li>• The future treatment arrangements within East Dunbartonshire are under review with a view to providing a more locally based service.</li> </ul> <p><b>East Renfrewshire, Inverclyde and Renfrewshire</b></p> <ul style="list-style-type: none"> <li>• 64 assessments; 34 orders April 07-Jan 08</li> <li>• Current workload 53 on orders; 6 on assessments</li> <li>• Length of orders 12 months to 36 months.</li> </ul>	C1, S2, S5

Action	Tasks/ How you know its done	Responsible	Status	Update on progress / outstanding tasks/ contingency	Link to Outcomes in National Strategy
<b>2c)</b> Agreement of the persistent offender protocol and roll out agreed across the CJA	Persistent offenders identified	COPFS, Police	Achieved	<ul style="list-style-type: none"> <li>Carried forward to Area Plan 08-11 as area of best practice</li> <li>MAPOS group set up to take forward initiative.</li> <li>MAPOS went live 1.4.08</li> </ul>	C1, C6, S6
<b>2d)</b>	Monitor impact of protocol on persistent offenders and other agencies	COPFS, Police, CJSW	Ongoing	<ul style="list-style-type: none"> <li>Regular meetings of MAPOS group to monitor and evaluate the effectiveness of strategy.</li> </ul>	C1, C6, S6

### 3. Persistent Offenders

Objective: Enable appropriate targeting of resources based on identified need

Action	Tasks/ How you know its done	Responsible	Status	Update on progress / outstanding tasks/ contingency	Link to Outcomes in National Strategy
<b>3a)</b> Establish range of information available within partner agencies & develop holistic analysis of offender population	CJSW will establish LSI-R database	CJSW	Achieved	<ul style="list-style-type: none"> <li>AB&amp; D partnership LSI-R implementation report submitted to Partnership Management Group for consideration</li> <li>LSI-R database established in ER INV REN.</li> <li>Local reports have been accessed in ER INV REN</li> </ul>	O1, O2, O3, O4, O6, O7, O8, S2, S5
<b>3b)</b>	Identify data sets from partners including gaps	All	Ongoing	<ul style="list-style-type: none"> <li>Ongoing work.</li> <li>Data collection ongoing</li> <li>Analysis ongoing</li> </ul>	O1, O2, O3, O4, O6, O7, O8, S2, S5
<b>3c)</b>	Undertake analysis of local offender profile	All	Ongoing		
<b>3d)</b>	Identify how service gaps can be met	All	Ongoing		
<b>3e)</b> Undertake an audit of accommodation & existing local practice	Develop integrated approach to addressing offenders housing needs re developing national strategy & policy	CJA, CJSW, Housing providers, Turning Point Scotland, SPS	Achieved	<ul style="list-style-type: none"> <li>North Strathclyde CJA Accommodation Services report submitted to Scottish Government March 08.</li> </ul>	O2, O8, S2, S5

## 4.

## Working Together in New Ways

Objective: Develop greater understanding of the roles of partners in the criminal justice system  
Promote social inclusion of offenders

Action	Tasks/ How you know its done	Responsible	Status	Update on progress / outstanding tasks/ contingency	Link to Outcomes in National Strategy
<b>4a)</b> Support the development of Integrated Case Management (ICM)	Monitor impact of ICM - scheduling and attendance at case conferences	SPS, CJSW, partner agencies where appropriate	Ongoing	<ul style="list-style-type: none"> <li>Case conference attendance data crosschecked between SPS and CJSW.</li> <li>Attendance problem at HMP Kilmarnock has reportedly been resolved... J. Fleming</li> <li>Over 3 month period Oct-Dec 07, 102 case conferences were held, 91 were attended-----89% attendance across CJA authorities.</li> </ul>	S2, S4, C1, S1, S3
<b>4b)</b>	Partners will identify where joint working can add best value & reduce duplication	SPS, CJSW, partner agencies where appropriate	Ongoing	<ul style="list-style-type: none"> <li>CJA Area Plan consultation</li> <li>Multi agency working groups</li> <li>Ongoing co-operation from partners</li> </ul>	
<b>4c)</b> Establish consultation framework for 2008-11 Area Plan	Framework for ongoing consultation implemented	All	Achieved	<ul style="list-style-type: none"> <li>Area Plan Implementation Group set up</li> <li>Consultation process in place</li> <li>Thematic groups as part of process</li> <li>Event at Loch Lomond</li> <li>Area plan completed and signed off by CJA</li> </ul>	S2, S5, S1

Action	Tasks/ How you know its done	Responsible	Status	Update on progress / outstanding tasks/ contingency	Link to Outcomes in National Strategy
<b>4d)</b> Establish employment strategy for CJSW across CJA area	Employment strategy identified & implemented	CJSW, Jobcentre Plus, Apex, SPS	Ongoing	<ul style="list-style-type: none"> <li>• 'Moving Forward' –first meeting of steering group for South of River authorities on 4/3/08</li> <li>• Programme of joint meetings being held to look at Moving Forward in AB&amp;Duns partnership.</li> <li>• Joint JCP/CJA event held at David Lloyd Centre January 08.</li> <li>• Wise Group ROOP Evaluation Interim Report posted on CJSWDC website.</li> <li>• ESF bid via WDC Community Planning Partnership for employment worker to support people in Criminal Justice System.</li> </ul>	O4, O5, O7, S2
<b>4e)</b>	Review developments over Scotland	All	Ongoing	<ul style="list-style-type: none"> <li>• Move On project in HMYOI Polmont.</li> </ul>	
<b>4f)</b> Review contracts with voluntary agencies, ensuring single contracts where possible.	Partners will develop Service level Agreements with outcomes that are consistent with the national Strategy for the Management of Offenders	CJSW, SPS, Apex, Turning Point, Alternatives, RCA, NCH, Glasgow Addiction Service	Ongoing	<p>North of River Partnership</p> <ul style="list-style-type: none"> <li>• Apex – being implemented; Alternatives – in progress Glasgow Addiction Service – in progress.</li> </ul> <p>South of River Authorities</p> <ul style="list-style-type: none"> <li>• SLAs being negotiated with various partners incorporating NSMO priorities.</li> <li>• Robust SLA in place with NCH</li> </ul>	S2, S5
<b>4g)</b> Establish links with the existing partnership forums to facilitate engagement with community partners/ planning forums	Identify the contribution that can be made by partner forums to develop social inclusion of offenders	CJA	Achieved	<ul style="list-style-type: none"> <li>• NSCJA to meet with Community Planning in CJA area to ensure consistent approach. Argyll &amp; Bute and East Renfrewshire only two still to be met with.</li> <li>• In process of meeting with Community Safety Managers from constituent local authorities.</li> </ul>	S2, S5

## 5. Developing and Supporting the Workforce

Objective: Shared vision across agencies that will support the delivery of a coherent offender management system  
 The variety of skills available across the workforce are used to maximum benefit

Action	Tasks/ How you know its done	Responsible	Status	Update on progress / outstanding tasks/ contingency	Link to Outcomes in National Strategy
<b>5a )</b> Opportunities for joint training between partners to be identified	Prison visits undertaken by CJA Members	CO, SPS	Achieved	<ul style="list-style-type: none"> <li>• Visit to HMP Greenock undertaken on 15/12/07</li> <li>• Visit to SERCO East Kilbride undertaken on 2/10/07</li> </ul>	C1, S1,S5
<b>5b)</b>	Joint training on issues identified within the plan		Achieved	<ul style="list-style-type: none"> <li>• Training and Development Officer took up post on 4/2/08..</li> <li>• Review training plans from all partners.</li> </ul>	
<b>5c)</b>	Mentoring & shadowing for staff across agencies developed		Ongoing	<ul style="list-style-type: none"> <li>• Partners will consider own training and development plans</li> <li>• Identify opportunities where joint training can take place</li> <li>• Joint MAPPA assessment training undertaken.</li> </ul>	
<b>5d)</b>	Awareness raising of victims issues for all partner agencies undertaken	Victim Support & partners	Ongoing	<ul style="list-style-type: none"> <li>• Part of remit of Training and Development Officer when appointed.</li> </ul>	

## 6.

## Communication

Objective: Increase Public Confidence in the Criminal Justice System

Action	Tasks/ How you know its done	Responsible	Status	Update on progress / outstanding tasks/ contingency	Link to Outcomes in National Strategy
<b>6a)</b> Develop CJA website that provides information about the criminal justice system	Monitor activity on website	CJA	Achieved	<ul style="list-style-type: none"> <li>Website went live 4.3.08</li> </ul>	C2, C3, C4
<b>6b)</b>	Work commenced on creating information pack.	All	Ongoing	<ul style="list-style-type: none"> <li>Contributions from partner agencies</li> </ul>	
<b>6c)</b> Develop communication strategy that provides clear & straightforward messages about local developments in offender management	Provide information for partner agencies on the role of the CJA and its agreed priorities for dissemination to staff	CJA	Ongoing	<ul style="list-style-type: none"> <li>Meeting arranged between NSCJA and Mary Bailey &amp; team.</li> <li>Inter CJA strategy</li> <li>Presentations to councillors.</li> <li>Presentation to partner agencies</li> <li>Website</li> </ul>	C2, C3, C4, C7
<b>6d)</b>	Monitor the methods & opportunities to communicate with communities, offenders & victims	All	Ongoing	<ul style="list-style-type: none"> <li>What communication protocols/strategies do partners have in place at present?</li> </ul>	
<b>6e)</b> Explore how partner agencies can consult with offenders & their families in the development of services	Consultation processes established by partner agencies.	All	Ongoing	<ul style="list-style-type: none"> <li>What communication protocols/strategies do partners have in place at present?</li> </ul>	O1 – O9

## 7.

## Performance Framework

Objective: Services managed and developed on the basis of the performance framework

Action	Tasks/ How you know its done	Responsible	Status	Update on progress / outstanding tasks/ contingency	Link to Outcomes in National Strategy
<b>7a)</b> Liaison with national working group on performance framework	Ensure local performance framework meets with the national framework & outcomes of the National Strategy	CJA	Ongoing	<ul style="list-style-type: none"> <li>National Performance Framework Project Team established.</li> <li>Project Sponsors Wilma Dickson SG and Chris Hawkes LBCJA</li> <li>Project run under Prince 2</li> <li>Project Team meet fortnightly</li> <li>Draft Governance document been presented to relevant parties for consultation. Data dictionary being established through consultation.</li> </ul>	S7
<b>7b)</b> Partner Agencies develop effective performance management and quality assurance systems which manage & develop services	Provide robust data which meets the requirements of the agreed performance framework	CJSW, vol sector	Achieved	<ul style="list-style-type: none"> <li>Performance Framework and timetable in place for 6 CJSW authorities</li> <li>Monitoring and Evaluation pro-forma redesigned taking into account NSMO priorities.</li> <li>Timetable implemented February 2008</li> </ul>	S7
<b>7c)</b>	Identify examples of good practice & area for improvement	All	Ongoing	<ul style="list-style-type: none"> <li>CJA Planning Officer meeting structure in place to coincide with Chief Officer meeting to enable feedback on issues.</li> <li>Training Officer implement annual multi-agency practice exchange</li> </ul>	
<b>7d)</b> Undertake detailed analysis of key performance data from partner agencies	Report analysis of performance	All	Ongoing	<ul style="list-style-type: none"> <li>Partners PIs obtained</li> <li>Ongoing analysis</li> <li>Annual Report will be submitted 4<sup>th</sup> July 08</li> <li>Local Performance Framework in process of being implemented</li> </ul>	S7

If you would like any further information on North Strathclyde Community Justice Authority please  
visit our website [www.nscja.co.uk](http://www.nscja.co.uk)